



# Colley Lane Primary Academy

**A part of the Windsor Academy Trust**

Headteacher: Miss H Hale, B.Ed (Hons)

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Company registration no: 07523436  
Place of registration: England

8<sup>th</sup> February 2021

Dear parent and carers

I am writing to you to update you on the critical worker provision that we are offering.

All children at home will receive daily online lessons. The children in school will complete the same work as that delivered to children at home to ensure all children have equal access to the curriculum on offer.

If you are a critical worker and you would like to book a place for **week commencing 22<sup>nd</sup> February** for your child please complete the form using the link below.

<https://forms.gle/vm8hYnhekZ5R6QCf6>

If you have not already provided evidence that you are a critical worker, please obtain evidence from your employer and send it to [info@colley.windsoracademytrust.org.uk](mailto:info@colley.windsoracademytrust.org.uk).

**Bookings must be submitted by Thursday at 3pm for the following week.** Unfortunately, if bookings are not made we may be unable to guarantee a place.

**Covid positive rates in Dudley are rising. In order to keep your child and other children and adults safe we ask that you only book a place in school for your child if there is no adult at home who can look after them.**

We continue to provide breakfast club and after school club for all pupils, as long as we are able to do so following the guidance, and have the staffing capacity. Please continue to make bookings via the school office.

The school day will continue to operate with the same timings as in the Autumn Term.

We ask parents and carers to maintain social distancing and to stand at least 2 metres apart from other families and to wear a face covering.

**Please remember, if any member of the household is experiencing symptoms of Covid-19 you must not enter the school site.**

If you have any questions or queries, please contact [info@colley.windsoracademytrust.org.uk](mailto:info@colley.windsoracademytrust.org.uk)

Kind regards

Miss Hale

Headteacher

