



# Colley Lane Primary Academy

A part of the Windsor Academy Trust

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Company registration no: 07523436  
Place of registration: England

26<sup>th</sup> February 2021

Dear Parents and Carers

## Return to School for all Children Monday 8th March

Hopefully you are as delighted as we are that school will open to all pupils from Monday 8th March. We are looking forward to welcoming all the children back into school and working together in our classes.

All of the systems and measures that we had in place before Christmas to keep children and adults safe will continue. We will send further information next week with a reminder of start and finish times along with the PE timetable so you know when to send your child in their PE kit.

Remote Live Lessons will continue next week, however there will only be one Reading focused Live Lesson on Thursday 4th March to celebrate World Book Day, while there will be no live lessons on Friday 5th March. Instead, children will be provided with work to complete independently from home. In EYFS and KS1, links to materials and resources for Thursday and Friday will be posted on individual year group pages, while in KS2, links to this will be posted on each year group's Google Classroom. This Windsor Academy Trust wide approach has been taken so that staff can prepare for the full return to school on Monday 8th March.

The teachers have been working hard to prepare activities for World Book Day on Thursday 4th March. They will be referring to these plans in their weekly class emails home to you. If children want to dress up as their favourite book character, we would be delighted for them to do so. However, there is no expectation that the children must dress up if they prefer not to or if you are concerned about Covid-19 risks by doing so. Please send us as many photos/videos as you can of them dressed up or completing World Book Day activities set by their teachers. If you do send images to us, we will assume that you are happy for us to post them on our school Twitter account **unless** you explicitly state otherwise.

Sadly, we are saying goodbye to some members of staff this term - some temporarily, and some permanently. Miss Roberts has started her maternity leave and Mrs Williams will be taking on the role of SENCo in her absence. After five years of working on the attendance and pastoral team, Mrs Unitt is leaving to take up a new role outside of education, we wish her all the best in this new adventure. Finally, after over 15 years at Colley Lane, we will be saying farewell to our Assistant Headteacher Mrs Fox. She won't be going too far though, as Mrs Fox is moving to one of our sister Windsor Academy Trust schools, Manor Way, to take up the role of Deputy Headteacher. She will be leaving us at Easter to take up her new role in the Summer term. On behalf of the staff, children and parents/carers, I would like to take this opportunity to thank Mrs Fox for her



tremendous contribution to our school's development and to wish her every success in her new career.

For those of you who receive FSM vouchers, these have been issued today for next week.

If you need to book a place for Breakfast Club or Afterschool Club for week commencing 8<sup>th</sup> March, please email [info@colley.windsoracademytrust.org.uk](mailto:info@colley.windsoracademytrust.org.uk) or telephone the school office.

**Lunch options for week commencing 1<sup>st</sup> March:**

Hot grab bags each day:

|       |   |   |
|-------|---|---|
| Mon   | Jacket Potato with Tuna/Cheese or Beans | <b>Or you can choose:</b><br><br>Cold grab bag sandwiches with either Ham, Cheese or Tuna |
| Tues  | Burgers & Quorn Burgers                 |   |
| Wed   | Cheese and Tomato Pizza                 |   |
| Thurs | Hot Dogs & Quorn Dogs                   |   |
| Fri   | Fish Finger Sandwiches                  |   |

Finally, if you have any concerns or questions please do not hesitate to contact us on [info@colley.windsoracademytrust.org.uk](mailto:info@colley.windsoracademytrust.org.uk)

Best Wishes

Helen Hale  
Headteacher